

ER Sheet Data Entry Form						
Name of Organization : CENTRAL WATER AND POWER RESEARCH STATION, PUNE						
Employee No. : ER 0961						
Service	CCS	Designation	STENOGRAPHER GR.I	Sub Cadre		
Joining Date : 06.06.1991						
Name Details						
Title	First Name	Middle Name	SurName			
SMT	SUNITA	SATHYANARAYANAN			Initials	
Identity Card No.: 1256/11						
Sex	Female	Date Of Birth	30.01.1970	Date of Retirement	30.01.2030	
Community	NAIR		Religion	HINDU		
Father's Name	GOPALAKRISHNAN NAIR					
Birth Details						
Birth Place	PIMPRI	Birth State/ UT	MAHARASHTRA	Nationality	INDIAN	
Birth District	PUNE	Mother Tongue		MALAYALAM		
Domicile	MAHARASHTRA	Physically Handicap Status		NO		
Blood Group	O+VE		Identification Marks	MOLE ON THE RIGHT WRIST		
Marital Details						
Marital Status	Married		Spouse Name	SATHYANARAYANAN P.		
Spouse Nationality	INDIAN					
Joining Details						
Source of Recruitment	SSC	Joining Date	06.06.1991	Retirement Date	30.01.2030	
Departmental Examination Details (If applicable) NOT APPLICABLE						
Level			Year		Rank	
1						
2						
3						

Remarks (if any)				
Languages known				
	Name of Language	Read	Write	Speak
Indian Languages Known	1 MALAYALAM	YES	YES	YES
	2 ENGLISH	YES	YES	YES
	3 HINDI	YES	YES	YES
	4 MARATHI	YES	YES	YES
Foreign Languages Known				
	1			
	2			
	3			

Details of deputation (if applicable) NOT APPLICABLE

Name of the Office	Post held at that time in parent office	Name of post (selected for deputation)	Period of deputation	
			Since	From

Details of Foreign Visit - NIL

Sl. No.	Place of Visit	Date of visit	Post held at that time	Whether it is a personal or official visit	Details of visit

Transfer/Posting Detail (if applicable) NOT APPLICABLE

Place	Period of posting	
	Since	From

Qualification (Use extra photocopy sheets for multi qualifications, experience, training, awards details)					
Qualification		Discipline		Specialization 1	
B.Com		Commerce			
Year	Division		CGPA/ % Marks	Specialization 2	
1990	First				
Institution		University		Place	Country
MUCC College, Pimpri, Pune		University of Pune		Pune	India
Experience					
Type of Posting			Level		
Designation			Present Position		
Ministry			Department		
Office			Place		
Experience Subject			Period of Posting		
Major		Minor		From	To
<i>Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject (minimum 1 week & above)</i>					
Training					
Training Year		Training Name		Training Subject	
Level	Institute Name, Place		Field Visit Country	Field Visit Place (within India)	
Sponsoring Authority		Period of Training		Duration	Result
		From	To	(in Weeks)	Qualified
					Not Qualified
Awards/Publications					
Type of Activity:		Academic		Non Academic	
Activity Area		Activity Subject		Activity Title	
Day	Month	Year	Activity Description/Remarks		Level

Note: (i) Concerned CCS Officer is responsible for the correctness of information sent through ER Sheet proforma.

(ii) Subject to verification by the concerned administrative authorities.

Date :

Place :

Information checked and verified – by

Signature of Officer

Section Officer		Ministry/ Department			
E-mail id		Room NO.		Building Name:	
Phone NO.		Wing No.			