

ER Sheet Data Entry Form

Basic Data							
Officer ID No. Details 1687/14							
Service	CSS	Cadre		Sub Cadre		Id No.	Will be allocated by CS Division, LNB
Select List Year (Allot Year)							
Name Details							
Title	First Name	Middle Name	Sur Name				
SMT	PRABHA	SOMAN	MENON		Initials	PSM	
CSL No./ SCSL No: (if known)							
Sex	<input type="checkbox"/> Male	<input checked="" type="checkbox"/> Female	Date Of Birth	20/02/19 60	Date of Retirement	29/02/2020	
Community	NAIR		Religion	HINDU			
Father's Name		MADHAVAN					
Birth Details							
Birth Place	PUNE		Birth State/UT	MAHARASHTRA	Nationality	INDIAN	
Birth District	PUNE		Mother Tongue			MALAYALAM	
Domicile	MAHARASHTRA		Physically Handicap Status		NA		
Blood Group	A+		Identification Marks		MOLE ON RIGHT WRIST		
Marital Details							
Marital Status	MARRIED		Spouse Name		SOMAN		
Spouse Nationality		INDIAN					
Joining Details							
Source of Recruitment	STAFF SELECTION COMMISSION		Joining Date	01/07/1982	Retirement Details	SUPERANUATION	
Departmental Examination Details							
	Level		Year		Rank		
1	DEPARTMENTAL CONFIRMATORY EXAM		1983		Jr. ACCOUNTANT		
2							
3							

Details of deputation (if applicable)

Name of the Office	Post held at that time in parent office	Name of post (selected for deputation)	Period of deputation	
			Since	From

Details of Foreign Visit

Sl. No.	Place of Visit	Date of visit	Post held at that time	Whether it is a personal or official visit	Details of visit

Transfer/Posting Detail (if applicable)

Place	Period of posting	
	Since	From

Remarks (if any)				
Language known				
		Read	Write	Speak
Indian Languages Known	MALAYALAM	YES	NO	YES
2	HINDI	YES	YES	YES
3	MARATHI	YES	YES	YES
4				
5				
Foreign Languages	ENGLISH	YES	YES	YES
1				
2				
3				

Qualification (Use extra photocopy sheets for multi qualifications, experience, training, awards details)				
Qualification	Discipline		Specialization 1	
BA/ BEd	HISTORY		HISTORY	
Year	Division	CGPA	Specialization 2	
1980/1982	HIGHER SECOND (HON)			
Institution	University	Place	Country	
WADIA COLLEGE	PUNE UNIVERSITY	PUNE	INDIA	
Experience				
Type of Posting	Level			
Jr. Accountant	GROUP C			
Designation	Present Position			
AAO	Group B			
Ministry	Department			
MINISTRY OF WATER RESOURCES	CWPRS			
Office	Place			
CENTRAL WATER AND POWER RESEARCH STATION	PUNE			
Experience Subject	Period of Posting			
Major	Minor	From	To	
<i>Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject</i>				
Training				
Training Year	Training Name	Training Subject		
		Field Visit Country	Field Visit Place (within India)	
Sponsoring Authority	Period of Training	Duration	Result	
	From To	(in Weeks)	Qualified	
			Not Qualified	

Awards/Publications				
Type of Activity:			Academic	Non Academic
Activity Area		Activity Subject		Activity Title
Day	Month	Year	Activity Description/Remarks	Level

Note: (i) Concerned CSS Officer is responsible for the correctness of information sent through ER Sheet proforma.

(ii) Subject to verification by the concerned administrative authorities.

Date :

Place :

Information checked and verified – by

Signature of Officer

Section Officer		Ministry/ Department		
E-mail id		Room NO.	Building Name:	
Phone NO.		Wing No.		